

Rs. 40/-



# KAKATIYA UNIVERSITY

**P.G. / P.G. DIPLOMA/DIPLOMA/CERTIFICATE COURSES  
(PROSPECTUS-CUM-APPLICATION)**

**PROGRESSING TOWARDS ACADEMIC EXCELLENCE**



**A STEP FORWARD WITH DISTANCE EDUCATION**

**SCHOOL OF DISTANCE LEARNING AND CONTINUING EDUCATION**

VIDYARANYAPURI, WARANGAL - 506 009 - (A.P.) India

Ph. 0870-2438877, 2461483, 2461492.

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**Prof. D. RAJENDRA PRASAD**

DIRECTOR

**Faculty Members**

<b>Prof. M. Erragattu Swamy</b>	Professor of Economics / Joint Director
<b>Prof. Ch. Dinesh Kumar</b>	Professor of Political Science / Joint Director
<b>Prof. K. Padmalatha</b>	Professor of Economics / Joint Director
<b>Prof. T. Srinivasa Rao</b>	Professor of Commerce / Joint Director
<b>Prof. G. Sudhakar</b>	Professor of Public Administration / Joint Director
<b>Prof. T. Balbeer Singh</b>	Professor of Economics / Joint Director
<b>Prof. P. Manohar Rao</b>	Professor of PMIR / Joint Director
<b>Sri S. Praveen Kumar</b>	Assistant Professor of Telugu
<b>Dr. M. Venkat Reddy</b>	Assistant Professor of Political Science
<b>Dr. V. Ramchandram</b>	Assistant Professor of Political Science
<b>Dr. K.D.V. Kumar</b>	Assistant Professor of Public Administration
<b>Dr. S. Malleshwar</b>	Assistant Professor of Public Administration
<b>Dr. N. Srinivas</b>	Assistant Professor of Education
<b>Dr. P. Koteswar</b>	Assistant Professor of Sociology
<b>Dr. V. Jagan</b>	Assistant Professor of English
<b>Dr. K. Bhaskar</b>	Coordinator (Languages)
<b>Dr. S. Bikshapathi</b>	Coordinator (Public Administration)
<b>Dr. K. Rajender</b>	Coordinator, MBA
<b>Sri B. Bikku</b>	Contractual Lecturer/Academic Consultant (Computer Science)
<b>Sri P. Ravi Prasad</b>	Contractual Lecturer/Academic Consultant (Computer Science)
<b>Sri M. Bhaskar</b>	Contractual Lecturer/Academic Consultant (Computer Science)

**Administrative Staff**

<b>Sri N. Babu Rao</b>	Asst. Registrar
<b>Sri D. Raghupathi</b>	Asst. Registrar
<b>Sri M. Prakasham</b>	Senior Assistant
<b>Sri Ch. Rajender</b>	Senior Assistant
<b>Sri P. Bhaskar</b>	Junior Assistant
<b>Smt. B. Krishnaveni</b>	Junior Assistant
<b>Smt. N. Narmada</b>	Book Keeper

**HOLIDAYS**

EVERY MONTH 2<sup>nd</sup> SATURDAY & EVERY SUNDAY ARE HOLIDAYS TO SDLCE

## Director's Desk

Indian constitution envisages the values of freedom, equality and fraternity. In order to realise these values, education has to play a constructive role. There should be freedom and equality in education. Education should be a means for freedom and equality. Distance Education has emerged from the concept of selection of courses, place and time on student choice so as to provide freedom and equality in learning process. Hence, the system has emerged as an important branch of education with sprouting of self motivated students.

In order to bring education to the doorstep of those who were deprived of educational opportunities because of the limitations of time, place and space in conventional system, Kakatiya University established School of Distance Learning and Continuing Education (SDLCE) in 1988. School of Distance Learning and Continuing Education is imparting knowledge and suitable skills through distance mode with the conviction of realising constitutional objectives. The School has been in forefront of higher education by providing liberal eligibility criteria and with a commitment to accomplish its goals of imparting quality education to the youth of this region.

Integration of various teaching technologies along with the traditional teaching methods with the objective of 'student-centered' learning and providing equal educational opportunities in higher education through distance mode for a large section of the population, including those in employment, women and youth who wish to upgrade their educational qualification have been the main objectives of SDLCE.

### Objectives of SDLCE:

- ✓ To provide educational opportunity to those who have missed the opportunity of taking advantage of conventional mode of learning.
- ✓ To provide an opportunity to get admission into the courses aimed at enhancing the vocational skills for those without a basic qualification and who discontinued their studies for various reasons through the policy of 'liberal education'.
- ✓ To make efforts towards giving freedom of choice in the selection of course content and learning methods.
- ✓ To strive towards providing conducive learning environment in order to erase the distance between the learners and the institution.
- ✓ To design programmes beneficial to all sections of the society.
- ✓ To work in unison with all the universities and institutions concerned at State, National and International levels in order to bring about quality education to the doorstep of the learner by making use of Information and Communication Technologies (ICTs).

We wish the students to make use of the educational opportunities by enhancing their knowledge and skills and partaking in social development.

*Wish you all happy learning*

Vidyaranyaपुरी  
Warangal 506 009

**Prof. D. RAJENDRA PRASAD**  
DIRECTOR

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## 1.0 INTRODUCTION

A full-fledged School of Distance Learning and Continuing Education of Kakatiya University came into existence in 1988 dedicating itself towards removing all barriers that traditionally restrict access to University level studies while offering a number of correspondence-cum-contact courses, non-formal education and certain other non-conventional courses. The basic task of the School is to provide equality of educational sources for all adult Indians in general and residents of North Telangana districts in particular regardless of their prior academic credential. Thus, the school focuses its attention mainly to advance and disseminate learning and knowledge by different means, which are generally not observed in formal education. In the process, the School has scheduled its programmes with an aim of covering larger segments of population vocations and professions and maintenance of a high quality of teaching, training, counselling and guidance.

The School of Distance, Learning and Continuing Education (SDLCE) provides access to higher education, especially to all those who desire to improve their formal qualifications, skills and competence in a specified field of subject. Most of these could be achieved because, the School generally:

- \* adopts an open admission policy;
- \* facilitates the students to pace and undertake his/her studies as per his/her choice;
- \* develops techniques and methods of delivery systems for students to minimize constraints of money, time and place of specific groups;
- \* designs programmes to meet the needs of specific groups and areas;
- \* provides after-guidance services to promote continuing education, and
- \* enters into collaboration with other concerned organisations and institutions and share experience which will mutually benefit each other.

## 1.1 THE SUPPORT SERVICES

**1.1.1 Course Material:** The Course Material is designed in such a manner that it will provide the students a general understanding of the subject matter and also gives guidance for further reading on the subject. The material covers about 90% of the syllabus. However, the students are also advised to refer the suggested readings for elaborate description of the subject. The Course Material includes syllabus, model question paper and some suggested readings for the benefit of the students.

**1.1.2 Mode of Instruction:** The teaching methods used include formal counselling and discussions. In addition to classroom activities, video programmes will be organised separately as a part of learning process. Throughout the course, the learners are encouraged and are given opportunity of getting involved in the course work in order to bring greater effectiveness of the teaching-cum-learning process.

**1.1.3 Personal Contact Programme (PCP):** The Personal Contact Programme has been designed to , help the learners with classroom counselling to cover the important & difficult topics of the course. The students shall bear in mind that PCP shall not cover the entire syllabi of the course and only the major topics shall be covered. These Programmes are also intended to provide adequate provision to discuss the individual difficulties among the

students relating to their, subjects with the respective counsellors. The School adopts the counselling of the course syllabus through two sessions firstly with “Contact Programmes” being conducted on **Sundays/holidays and finally with the “Regular Contact Programme” for a short period.** The schedule of the programme of these two sessions of the complete course will be communicated in advance covering all the details. However, if there are any alterations during the later stage the revised time-table will be communicated. Under such circumstances the students should bear the inconvenience, if caused any.

- 1.1.4 Faculty for Counselling:** All the concerned departments of the University are mainly involved as the faculty members for counselling the course syllabi. The services of qualified & experienced faculty members of the University and the affiliated colleges who teach simultaneously for the regular stream are utilised to impart the theoretical and practical knowledge of academic discipline related to their respective courses. They shall also guide the students in the **regional languages** wherever found necessary and convenient to them. As self learning process, the learners are advised to come prepared to the class with some basic knowledge of the concerned topic so that the guidance given by the counsellor would enrich their subject knowledge and also enable them to go for further intensive reading.
- 1.1.5 Examination Orientation Session:** During the last phase of the Regular Contact Programme, one class will exclusively be allotted to discuss the issues concerned with the Examinations from the learner’s point of view. A set of old question papers which will be provided to the students during this session will be taken up for discussion. This session will benefit the students to acquire knowledge as to how to attempt the answers and the methodology to be adopted to prepare for the examinations.
- 1.1.6 Guest Lectures:** To give wider exposure to our learners, the School engages some guest lectures during the personal contact programme with the involvement of eminent scholars, professionals and members of other Universities. These lectures will enlighten the students on the current developments in specific topics and give an opportunity to interact with the guest speakers.
- 1.1.7 Enquiries :** The students are required to go through the Information Brochure carefully to get themselves acquainted with the rules and regulations and other provisions. However any doubt, clarification or any other necessary information can be obtained at our “Enquiry Counter” during the office hours.
- 1.1.8 Student Correspondence Services :** The School has a separate Correspondence and Grievance Cell to receive the letters and reply the queries posed by the existing and prospective students relating to various problems faced by them in the process of prosecuting their studies through the School.
- 1.1.9 Doora Vidyavani (AIR Warangal) :** **The students can clarify their academic doubts while addressing a letter to the Director, AIR Warangal, which is broadcasting on 1<sup>st</sup> Saturday of every month.**

## 1.2 COMMUNICATION

### 1.2.1 Telephone Enquiries

Reception	:	0870 - 2438877
B.A./B.Com. Section	:	0870 - 2461481
PG/PG'' Diploma courses Section	:	0870 - 2461483
Education/Psychology Section	:	0870 - 2461499
Library Science Courses	:	0870 - 2461489
Examination Unit	:	0870 - 2461492
Course Material Distribution Unit	:	0870 - 2461495

1.2.2 Fax Enquiries : 0870 - 2438000

1.2.3 Address for Postal Correspondence : **The Director  
School of Distance Learning  
and Continuing Education  
Kakatiya University  
Warangal - 506009 AP India**

1.2.4 E-mail : [info@sdlceku.co.in](mailto:info@sdlceku.co.in)  
Website : [www.sdlceku.co.in](http://www.sdlceku.co.in)  
[www.kuwarangal.com](http://www.kuwarangal.com)

1.2.5 I.V.R.S. (Interactive Voice Response System) : Students are provided with IVRS facility for clarification of admission, examination dates. They have to dial **0870-2438877** and follow instructions accordingly

1.2.6 SMS (Short Message Service) : Students are also provided with SMS facility. At the time of admission students are instructed to write their permanent mobile number. In case any change in mobile number intimate to the section immediately for updation. So that they can receive mobile alert or SMS at time of examinations and other important dates.

### 1.2.7 SDLCE Office Timings for various Purposes

General Office Hours	:	<b>10.30 a.m. to 5.00 p.m.</b>
Sale of Application Forms	:	<b>10.30 a.m. to 4.30 p.m.</b>
Receipt of Forms	:	<b>10.30 a.m. to 3.30 p.m.</b>
Lunch Time	:	<b>1.15 p.m. to 2.00 p.m.</b>

1.2.8 Holidays : **Every Sunday of the week and  
Second Saturday of every month.**  
The School also observes the  
University holidays

## 2.0 ACADEMIC RULES AND INFORMATION

The Certificates, Under Graduation, Diploma, PG Diploma, Post-Graduation Degrees shall be conferred to candidates who have satisfied the General Conditions under the Academic-Rules and Regulations as specified hereunder. The candidates are required to strictly adhere to the rules and regulations that are in force and those that will come into effect from time to time as formulated by the University or by the School. The University or the School shall in future include any item not covered in the rules and regulations as they deem fit and proper and the decision taken shall be final and binding.

- 2.1 **Course and Syllabus :** The admission to various courses is based on the conditions as laid down in the provisions of "Eligibility for Admission". There will be no entrance test for admission unless and otherwise specified into Certificate/Under Graduation (through Intermediate qualification), Diploma, P.G. Diploma and PG Courses. The School follows the Syllabus approved by the University.
- 2.2 **Change of Syllabus:** If there is a change in the scheme of examination or syllabus one more examination will be conducted as per the old scheme or old syllabus. There after candidates who have not completed the course, have to appear for the examinations as per the revised scheme or syllabi.
- 2.3 **Simultaneous Admission:** No candidate shall be allowed to take admission simultaneously or appear at two different examinations simultaneously conducted by this University or any other university. Violation of this rule will entail cancellation of admission as per the University rules. However, this will not be applicable to those candidates who wish to join computer courses offered by the school. However, according to DEC orders, a candidate permitted to do one Degree & one Diploma or Certificate course simultaneously.
- 2.4 **Term of Registration:** Candidates admitted into Post-Graduate Two years courses shall complete their course within 6 (six) years and the candidates admitted into P.G. Diploma (One year) course shall complete their course within 3 (three) years from the date of admission failing which their admission stands cancelled. Such candidates shall seek fresh admission again.
- 2.5 **Change of Course/Subject:** If a candidate wishes to transfer, from one PG course to another due to his inability he may be allowed to do so provided he fulfills the eligibility conditions of the admission of the desired course. Request for application of the desired course should be made within a month from the date of confirmation of the admission into the applied course. Candidates' application will be examined and if found eligible will be permitted for transfer. Such candidates are required to pay **Rs. 400/-** towards the registration fee in view of the transfer.
- 2.6 **Change of Study Centre :** If a candidate wishes to be transferred from one study centre to another, request application should be made within a month from the date of confirmation of his/her admission. Candidates' application will be examined and if found eligible will be permitted for transfer. Such candidates are required to pay **Rs. 500/-** towards transfer fee.



**2.7 Re-Admission:** The candidates who discontinued or who are default of payment of tuition fee during an academic year can seek re-admission by submitting the application in the prescribed proforma and on payment of **Rs. 530/-** towards Re-admission.

### **2.8 Transfer Certificate**

- If a student wishes to discontinue the study in the School after paying the fee in full and applies in writing for TC within 5 days he/she will be issued without any payment. In other cases **Rs. 100/-** will be levied towards the fee for TC.
- The original TC submitted at the time of admission in the School shall not be returned. The school shall issue a fresh TC after the completion of the entire course (the last day of examination) of study or if the candidate discontinues in the middle of the study period after paying the fee in full. The candidates who took the TC and discontinued their study are not permitted to appear for the examinations for the same academic year.
- Duplicate TC will be issued on payment of **Rs. 400/-** subject to the production of a Certificate issued by the 1<sup>st</sup> Class Magistrate and a letter from the concerned Police Station to the effect that the original was lost. After careful scrutiny, the candidate will be issued a duplicate TC depending on the merits of the case.
- The Award of Division, issue of Provisional, Memo of Marks and Convocation formalities and all other matters relating to the examinations shall be looked after by the Controller of Examinations and governed by the rules and regulations in vogue.

**2.9 Pending Dues:** If the candidate satisfies the academic requirements but has not paid the dues or not submitted the required documents to the School within the stipulated period of time or if any case of indiscipline is pending against him, the decision of the University/School to this effect will be final and binding.

### **2.10 Maintenance of Discipline**

- The School shall have complete power for maintaining discipline among the students of the School. The School may frame any rule or rules from time to time to enforce discipline.
- Every student applying for admission should sign a declaration pledging adherence to the rules and regulations of the University/School.
- The behaviour of the students with the teaching staff, office and other employees of the School should be polite and courteous.
- The Director will ordinarily communicate whenever necessary with the employer or parents of each of the students whose conduct is not satisfactory.
- The students found incorrigible even after warnings may be removed from the rolls on intimation. The decision of the Director in this matter shall be final and binding.

### 2.11 Students Address

- All Correspondence made to the students will be to the address as mentioned in the application form.
- If there is any change in the address, six slips have to be sent to the School along with a covering letter.

Any change of Address of a student should be intimated at least 15 days in advance to ensure prompt correspondence from the School. Frequent changes of address cannot be entertained unless the period of stay at one place as per the change of address is for a period of 6 months. If the period is less than that, they have to make their own arrangement for redirecting their correspondence to the correct address.

**2.12 Acknowledgement:** Students are advised to preserve the acknowledgements /receipts issued by the School for receipt of fees or certificates and also other correspondence till the degree certificate is issued to them finally. The identity cards and hall-tickets should also be preserved for any verification by the School authorities during the course period.

**2.13 Special Attention of the Students :** Distance Education courses are offered by the University for the benefit of those who intend to pursue higher studies and could not join the regular colleges due to various reasons. In view of the limitations of the special mode of education, the students should keep in touch with the SDLCE and acquaint themselves WITH THE ACADEMIC SCHEDULES, EXAMINATIONS, RESULTS, etc. The SDLCE on its part would however take the responsibility to inform the students through correspondence, News Papers/Radio announcements or SMS, etc., but in case the student concerned fail to receive any of the communication from any of the source, they are advised to pursue the matter without waiting for the communication. They may contact the office as per the general schedule given. This is very important from the point of view of gaining maximum advantage of the services offered by the SDLCE for the benefit of students. The students are advised to call IVRS No.0870-2438877 or visit: [www.sdlceku.co.in](http://www.sdlceku.co.in) for latest information.

### 2.14 General Rules of admission

- Admission into UG/PG/PG Diploma/Certificate Diploma Programmes is open to all the citizens of India.
- No gap of time is necessary for registering for the various courses after passing the qualifying examination.
- There is no age limit restrictions for registration into any PG/PG Diploma Certificate Programme.
- The admission into PG/PG Diploma Programme is not based on entrance examination. (Wherever seats are unlimited)
- Admission of students for any course who were qualified from other Universities/Bodies will be considered only on the condition if their qualifications are recognised by Kakatiya University.

- In service Candidates working in any institutions i.e., State/Central/Quasi or any Private organisation can also apply for admission into UG/PG/PG Diploma Courses.

**2.15 Equivalence Certificate :** The candidates obtained their Degree from other than AP Universities are required to get Equivalency Certificate, if they are not approved by KU before seeking admission failing which no admission shall be given under any circumstances.

The following is the procedure for applying and getting equivalency Certificate from this University for the qualifying examinations obtained from other than AP Universities.

1. The University must have been recognised by UGC
2. The Distance Education Programmes must be recognized by the DEC.
3. The Distance Education programmes offered by the Deemed Universities need not be recognised (as per the UGC guidelines)

After observing the above conditions, the qualifying examinations of the candidates along with the following enclosures have to be referred to the Registrar, Academic, Kakatiya University for further action.

1. Application of the candidate and the xerox copy of the qualifying examinations
2. The syllabus and scheme of the examinations duly signed by the concerned authority / University
3. A processing fee of **Rs. 1,000/-** paid either in "C" Challan of this University or Demand Draft drawn in favour of Registrar, KU Income Account, Kakatiya University, payable at State Bank of Hyderabad, KU Branch, Warangal.

**2.16 Mode of Payment :**

- Student seeking admission should submit the application form accompanying fee. Payment should be made through SDLCE challan Payable at SDLCE SBH challan counter.

**OR**

- Through a single crossed Demand Draft drawn from SBH/ SBI / Andhra Bank in favour of the Director, SDLCE, Kakatiya University payable at Warangal.
- The name, address and subject should be written by the candidates on the reverse side of the DD to ensure proper credit to their fee account.
- Postal Orders/ M.O/s or any other mode of payment will not be accepted. The school will not be held responsible for such payments.
- Students claiming fee concession will have to submit a concession form which will be provided to them at the time of fee payment. The declaration (Unemployee) should be attested by a Gazetted Officer.
- In case of University Employees/University Employee's Children/Employee spouse, the concerned employee is required to submit the service certificate issued by the

Registrar, KU in order to claim the fee concession in accordance with the rules of the University.

- Fee once paid will not be refunded nor transferred to any course nor adjusted in full or part thereof for the subsequent years.
- SDLCE and its offices at the Study Centre/Regional Centre will accept only the DD's taken from State Bank of Hyderabad, State Bank of India and Andhra Bank. DD's taken from other Banks will not be accepted for our administrative reasons.

### **2.17 Refund of Fee**

- In respect of those candidates whose applications for admission are cancelled by the school for any reason, except in the case of misconduct / or misbehaviour 10% of the tuition fee besides admission & regulation fee will be deducted from the fee paid and the balance will be refunded.
- CANDIDATES WHO SUBMIT APPLICATION FOR ADMISSION AND WITHDRAWS ON HIS/HER OWN WILL NOT BE ENTITLED FOR ANY REFUND.

**2.18** Course Material for all PG courses will be issued at a specified counter in the Main Office only. Those who submit their admission form at the Study Centre will get the material at the Study Centre.

**2.19** Those who collect and submit the forms at Study Centre/Regional Centre Offices may have to follow specified timings of the individual offices.

**2.20 Certificates to be submitted at the time of admission:** SSC memo, Inter memo, Degree provisional and consolidated memo Xerox copies.

**2.21 Migration Certificate:** Candidate hails from other than Kakatiya University must submit MC.

**Note :** TC will be issued to the candidates who submit their TC at the time of admission.

### **3.0 Examination Information**

**3.1. Mode of Language:** As far as the examinations are concerned the School gives the option to write the examinations either in English or Telugu language (except for M.Sc. Psychology. MA English, Hindi/Telugu/Urdu/MCJ/MLISc/MBA and Diploma Courses). However, the question papers may not be provided in Telugu version for all courses. The option to write in Telugu version should be treated as an additional facility permitted to the students

### **3.2. Award of Division**

First Division with Distinction	:	70% and above
First Division	:	Below 70% but not less than 60%
Second Division	:	Below 60% but not less than 50%
Third Division	:	Below 50% but not less than 40%

**3.3 Paper Minimum 40%, except for courses otherwise specified**

**3.4 Promotion :** Though the candidate does not secure 40% in each paper he/she shall be promoted to Final year despite of the backlog papers. Promotion to the final year shall be subject to the condition that he/she should submit the examination form within the stipulated time and receive the hall-ticket in accordance with the instructions laid down by the school.

**3.5 Hall Ticket & Time Table:** The hall-tickets will be issued only to those candidates whose application is found in order and is found eligible to appear for the examination. *The hall-ticket can be received only as stated below either,*

i) One hour before the commencement of the examination at their respective exam centre,

**OR**

ii) At the office of the School, three days before the commencement of examinations. Detailed time-table & examination centre will be intimated to every eligible candidate well in advance.

**3.6. Duplicate Hall Ticket:** Candidates desirous of having duplicate Hall-ticket have to apply to the "Controller of Examination, Kakatiya University" with two pass port size photographs and fee of **Rs. 20/-**. Such duplicate hall-tickets will be issued only after ascertaining the facts that the original has been lost by the candidates.

**3.7. Ex-Candidates:** The candidates who could not appear for the Previous Examination (Hall-tickets being issued to them) shall be permitted to appear as ex-candidates during the next academic year along with the annual examination if continued on rolls-for final year or the subsequent annual examinations if completed the final year.

The Candidates who could not write the Final year examinations (Hall-tickets being issued to them) shall be permitted to appear as ex-candidates during the next annual examinations or subsequent examinations. Such candidates are required to pay the examination fees only. Intimations will be sent to these candidates only once and not during the subsequent years. Candidates desirous to write these examinations should observe the daily Newspapers or contact the office for further details.

**3.8 Improvement:** The candidates are permitted to improve their performance in the immediate two examinations after passing the respective examinations. Only one chance will be allowed to improve their earlier performance, the candidates are required to **APPEAR FOR ALL THE PAPERS NOT ONE OR TWO PAPERS.**

**3.9 Revaluation:** The candidates who desires to apply for Revaluation should obtain the prescribed application form at the office of the Controller of Examinations, Addl. Controller of Exams, SDLCE, Kakatiya University and submit the same within the stipulated time along with the fee of **Rs. 250/-** per each paper. The revaluation will be accepted only upto one month from the date of issue of memorandum of marks.

For any additional information or appropriate actions concerning Improvement, Revaluation or declaration of Results the students are requested to contact the Controller of Examinations, Kakatiya University.

**3.10 Mal-Practice and Punishment Rules :** The following are the University Examination malpractice punishment rules:

- The candidate booked under malpractice shall not be allowed to continue further studies or repeat the course or seek admission in other *course/s* till the period of punishment is over.
- The candidates indulged in mutual consultation in examination hall shall be sent out of the examination hall by cancelling the answer script for that day only. The candidates shall, however, be permitted to appear for the rest of the examinations as per schedule.
- The candidate found guilty of malpractice during the examinations, he/she shall forego all the other examinations appeared during that period of examination. For example, if a candidate has written I & II years and caught on any day of the examination while appearing for the III year, he/she shall forego the 1,II&III years examinations as whole, which cancels all the papers which he/she had appeared earlier during that period (Annual or Supplementary) as the case may be. A candidate found guilty of malpractice in the improvement examination (after completion of course), subject to above rules of punishment, he/she will not be permitted to appear further improvement of examination.

**The above rules of punishment are in addition to the following:**

- When a candidate is found in possession of forbidden material, even if it is not relevant, he/she shall not be allowed to continue the remaining part of the examinations.
- If the material found is relevant, but not used, the candidate shall forego two (2) examinations i.e., the current one and the immediate subsequent examinations.
- If candidate uses the material, he/she shall forego four (4) examinations, including the current one.

In case of (a) impersonation, (b) misbehavior with the invigilators, (c) insertion of written sheets in different hand-writings in the main answer book, (d) leaving the examination hall with the answer book: the candidate shall forego six examinations, i.e., the current one and the immediate subsequent five examinations.

**4.0 Details for Obtaining the Certificate**

**4.1** Candidates after passing the complete course can obtain immediately, the provisional certificate by applying in the prescribed form together as mentioned below. This certificate will be issued and valid only till the convocation. After the convocation, degree certificate will be issued. No second or duplicate provisional certificates will be issued.

**4.2** Candidates who have not applied to the Convocation and those who would not obtain the degree having applied for the Convocation have to receive their degree in absentia. They may therefore apply for Degree in-absentia after the Convocation in the prescribed form.

**4.3 Certificate to be issued by SDLCE :**

- |                           |  |
|---------------------------|--|
| 1. Transfer Certificate   | Rs. 100/-  |
| 2. Bonafide Certificate   | Rs. 50/-   |
| 3. Migration Certificate  | Rs. 135/-  |
| 4. Cost of Migration form | Rs. 15/-   |
| 5. Postal Charges         | Rs. 50/- (In case the certificates are to be sent by post) |

- |  |          |
|--|----------|
| 6. Duplicate T.C.                              | Rs.400/- |
| 7. To whomsoever it may<br>Concern Certificate | Rs. 50/- |
| 8. Duplicate Hall Ticket                       | Rs. 20/- |

For obtaining the above certificates, the prescribed fee should be remitted through payment in SDLCE Challan in the State Bank of Hyderabad KU Branch only or D.D. drawn from State Bank of Hyderabad/State Bank of India/Andhra Bank in favour of The Director, SDLCE, K.U., payable at SBH, K.U., Warangal.

#### 4.4 Certificates to be issued by Examination Branch, KU.

- |  |                                |
|--|--------------------------------|
| 1. Provisional Certificate   | Rs. 300/-will be issued by the |
| 2. Cost of Provisional Certificate form                                | Rs. 15/- Controller of Exams.  |
| 3. Memorandum of Marks year-wise                                       | Rs. 200/- K.U, Wgl.            |
| 4. Degree Certificate (in Absentia General)                            | Rs. 400/- (in three months)    |
| 5. Degree Certificate (Thathkal)                                       | Rs. 750/- (in five days)       |
| 6. Postal Charges<br>(in case the certificates are to be sent by post) | Rs. 50/-                       |
| 7. Consolidated Memo of Marks  | Rs. 200/-                      |
| 8. Degree in Absentia/Tatkal form                                      | Rs. 25/-                       |

For obtaining the above certificates, the prescribed fee as per present rate should be remitted through D.D. drawn from State Bank of Hyderabad/State Bank of India/ Andhra Bank in favour of the Registrar, Examinations Fund Account, K.U., payable at SBH, K.U.. Warangal.

- 5.0 The University reserves the right to alter the course or suspend it and also the right to change the rules and regulations if found necessary. In the event of significant number of candidates do not join the particular course, the course shall not be conducted.

#### 6.0 Court Jurisdiction:

The territorial jurisdiction for any cases to be filed in Civil Courts or Consumer Disputes or any other proceedings shall be WARANGAL CITY only which is the seat of administration as per the provisions of the Act of Kakatiya University.

#### 7.0 Certificates are to be Enclosed:

- 1) Transfer Certificate from the institution last studied (Original and Xerox Copy).
- 2) Degree/Provisional Certificate of the previous examination passed ( Xerox Copy)
- 3) Migration Certificate in case of students from other University Degree holders (Original Copy)
- 4) Caste Certificate in case of SC and ST and BC students ( Xerox Copy)
- 5) Date of Birth or SSC (Xerox Copy)
- 6) Memo of Marks of SSC, Intermediate and Degree Examinations (Xerox Copy)
- 7) Receipt of Payment of Fees ( Crossed DD/Challan original).
- 8) One recent Passport Size Photograph to be fixed on the address slip form.

- 9) The admission to any of the courses of SDLCE the candidates of other UNIVERSITIES WILL BE CONFIRMED, if the degree is recognised by the KU.

### **8.0 Admission to M.A. SANSKRIT**

- 1 Must have passed B.A. examination and secured 40% marks in Sanskrit as an optional subject as main, major/one of the three equal optional subjects under Part-II (OR)
- 2 Must have passed B.A./B.Com./B.Sc./B.B.M./B.A. languages or its equivalent undergraduate examination and secured 50% marks in Sanskrit as Second Language in Part-1 or 50% in Sanskrit as one of the subjects of study at the concerned degree level, earning not less than 200 marks in the scheme of examination concerned (OR)
- 3 Must have passed B.A. (Language Sanskrit) examination with 40% marks in the aggregate (OR)
- 4 Must have passed B.O.I. with General English (as Part-I) of under-graduate standard with Sanskrit as a subject of study carrying not less than 200 marks in the scheme of examination concerned (OR)
- 5 Must have passed B.O.I. (Sanskrit) with General English of under-graduate standard of Part-1 securing 40% in the aggregate (OR)
- 6 Must have passed B.A. / B.Sc. / B.Com. or its equivalent examination and also passed an examination in Sanskrit which has been recognized by the Govt. of A.P. as being equivalent to an under-graduate degree thereof.
- 7 The candidates should however have obtained 40% marks in aggregate in the said examination of Sanskrit (OR)

Must have passed M.A. in any Indian Language or M.A. (English) of a recognised University.

### **8.1 Admission to M.A. Hindi**

The candidates seeking admission to the course must be a holder of Bachelor of Oriental Language Hindi Vidwan conducted by Hindu Prachara Sabha, Hyderabad or Praveen Examinations conducted by Dakshina Bharathi Hindi Prachara Sabha, Madras are eligible provided they pass the General English in Undergraduation Part

### **8.2 Admission to M.Sc. Psychology Programme**

#### **8.2.1 Eligibility**

A candidate seeking admission into the First Year (Previous) M.Sc. Degree in Psychology shall be required to have passed any Degree of this University or its equivalent thereto.

A candidate seeking admission directly into the Second Year (Final) should have registered for the M.Sc. Psychology First Year examination of this University. At the time of admission into I year the following pattern of allotment of seats is observed in order to give broad representation to different types of educational backgrounds and professions.



### 8.2.2 Duration of the Course : 2 Years

### 8.2.3 Medium of Instruction

The medium of instruction and examination will be in English only.

### 8.2.4 Mode of Instruction

#### a) Study Material

The SDLCE, KU supplies study material to all the students. Study Material is in English Medium only.

#### b) Contact Programme Classes (Compulsory)

The SDLCE will organize useful 15 days Contact Programme by experienced faculty for both previous and final year students separately. Attendance to the Contact Programme is compulsory failing which the candidates are not allowed to write the Examinations. On extraordinary conditions, one day of absence for each Contact Programme may be allowed.

### 8.2.5 Examination Pattern

A candidate shall be declared to have passed the Previous Examination, if he/she obtains 40% of marks in each of the Divisions (Division 'A' means I to IV theory papers, Division 'B' means practical I & II). The same procedure shall be applicable to final examination.

The University has introduced paper-wise pass system for all the courses of Distance Education. Paper-wise pass system means, if any candidate gets fail marks / absent in a particular paper / papers, such candidate need not write all papers again. But he / she has to write only that particular paper / papers in which he / she failed for passing the degree.

## 8.3. Admission to Master of Communication and Journalism (MCJ) I Year Course.

**8.3.1 Eligibility for Admission:** A candidate seeking admission into MCJ course shall be required to pass Bachelor of Communication and Journalism (BCJ) course of Kakatiya University or its equivalent of any other University recognized by K.U.

**8.3.2 Scheme of Admission:** Admission shall be based on the merit obtained in the qualifying examination i.e. BCJ or its equivalent examination. The existing reservation rules in the University will be followed.

**8.3.3 MCJ 2 Year Course :** A candidate seeking admission into MCJ 2 year course shall be required to pass any Bachelor Degree .

**8.3.4 Medium and Mode of Instruction:** The medium of instruction and examination will be in English. The SDLCE, Kakatiya University provides study material to all the eligible students in English medium only.

The SDLCE will organize 20 contact classes in each paper with duration of 90 minutes by the experienced resource persons.

**8.3.5 Examination Pattern :** The existing pattern of examinations of the PG courses of KU are applicable to MCJ course also.

#### **8.4 Admission to Master of Laws (LL.M.)**

8.4.1 The admission to the course shall be on the basis of merit obtained in the qualifying examination (LL.B.)

8.4.2 The candidates seeking admission to the course must be a holder of LL.B. degree of Kakatiya University or any other university recognised by the Kakatiya University with 45 percent marks in aggregate.

8.4.3 The LL.M. Course is of Two years duration

8.4.4 The medium of instruction for the LL.M. course is ENGLISH

8.4.5 **Rules of promotion:** In order to be promoted to LL.M. II year, the candidate-should at least pass TWO papers of LL.M. I year

8.4.6 The course is organised on self-finance basis and the following is the fee structure for two years.

8.4.7 Course material in English in all the major areas of the subjects of LL.M. course shall be supplied to the students.

8.4.8 There shall be Contact-cum-Counselling classes on holidays and Sundays, subject to the condition that at least a minimum of 20 students are present. Attendance to the contact classes is not compulsory.

#### **8.5 Admission to Certificate course in Communication Skills in English :**

- Eligibility for the Course : **Intermediate or its equivalent**
- Duration of the course : **6 months**
- Students intake : **100**
- Attendance : **Compulsory**
- Medium of instruction : **English**

The course contains five papers and an examination is held in each paper at the end of the course. Each paper carries 100 marks. These marks are split into two parts: 70 marks for the theory and 30 marks for the practicals. (The internal assessment marks are based on the oral performance of the candidates).

## 9.0 Course wise Paper Titles of PG Courses

### 1. M.A. English (Previous)

- Paper-1 : English Literature from Chaucer to Shakespeare  
Paper-II : 17<sup>th</sup> and / 8<sup>th</sup> Century Literature  
Paper-III : 19<sup>th</sup> Century Literature  
Paper-IV : 20<sup>th</sup> Century Literature  
Paper-V : English Phonetics

### M.A. English (Final)

- Paper-I : Literary Criticism  
Paper-II : Indian Writing in English  
Paper-III : Regional Literatures in Translation  
Paper-IV : Methods and Approaches to Language Learning  
Paper-V : Classroom Applications

### 2. M.A. Telugu (Previous)

- Paper-I : Sampradaya Kavithvam  
Paper-II : History of Telugu Literature  
Paper-III : Grammar and History of Language  
Paper-IV : History and Culture of Andhras  
Paper-V : Sanskrit

### M.A. Telugu (Final)

- Paper-I : Adhunik Kavithvam  
Paper-II : Adhunik Telugu Sahityavemarsha  
Paper-III : Bharatiya Alankara Shastram  
Paper-IV : Pranthiya Sahityam  
Paper-V : Nataka Sahityam

### 3. M.A. Hindi (Previous)

- Paper-I : Pracheina Avam Madhya Kaleena Kavya  
Paper-II : Hindi Sahitya ka Ethihash  
Paper-III : Aadunik Gadya Sahitya  
Paper-IV : Anuvada aur Prayajana Mulak Hindi  
Paper-V : Computers Theory and Applications

### M.A. Hindi (Final)

- Paper-I : Adhunik Hindi Kavya  
Paper-II : Kavya Shastra Evam Sahityalochana  
Paper-III : Bhasha Vigyan Evam Hindi Bhasha  
Paper-IV : Vishesh Kavi Ramdhari Simn Dinakar  
Paper-V : Chayavad

### 4. M.A. Sanskrit (Previous)

- Paper-1 : Poetry, Prose and Drama  
Paper-II : Grammar Alankaras and Prosody  
Paper-III : Vedic Studies  
Paper-IV : Elements of Darshanas  
Paper-V : Itihasa

**M.A. Sanskrit (Final)**

- Paper-I : Historical Linguistics, Niruktam & Prakritam  
Paper-II : History of Literature, Essay & Translation  
Paper-III : Sahitya Sastram (Indian Poetics)  
Paper-IV : Sahitya Sastram  
Paper-V : Sahitya Sastram

**5. M.A. Urdu (Previous)**

- Paper-I : Classical Poetry  
Paper-II : Classical Prose  
Paper-III : Deccani Literature  
Paper-IV : History of Urdu Language and Literature  
Paper-V : Hindi Literature

**M.A. Urdu (Final)**

- Paper-I : Modern Urdu Poetry  
Paper-II : Modern Urdu Prose  
Paper-III : Study of an Author Dr. Mohiuddin Quadri zore  
Paper-IV : Literary Criticism  
Paper-V : Mass Media

**6. M.A. Political Science (Previous)**

- Paper-I : Ancient and Modern Western Political Thought  
Paper-II : International Politics  
Paper-III : Comparative Politics  
Paper-IV : Indian Government and Politics  
Paper-V : Ancient And Modern Indian Political Thought

**M.A. Political Science (Final)**

- Paper-I : Modern Political Analysis  
Paper-II : South Asian Governments and Politics  
Paper-III : Research Methodology  
Paper-IV : Social Movements in India  
Paper-V : Government and Politics in Andhra Pradesh

**7. M.A. Public Administration (Previous)**

- Paper-I : Administrative Theory  
Paper-II : Management Science and Techniques  
Paper-III : Political Theory and Public Policy  
Paper-IV : Comparative and Development Administration  
Paper-V : Research Methodology

**M.A. Public Administration (Final)**

- Paper-I : Human Resource Management  
Paper-II : Welfare Administration  
Paper-III : Financial Administration  
Paper-IV : Local Governments in India  
Paper-V : Public Office Management and Information Technology

**8. M.A. Sociology (Previous)**

- Paper-I : Principles of Sociology
- Paper-II : Sociological Theories
- Paper-III : Research Methodology and Social Statistics
- Paper-IV : Social Anthropology and Tribal Development
- Paper-V : Rural and Urban Sociology

**M.A. Sociology (Final)**

- Paper-I : Sociological Perspectives
- Paper-II : Industrial Sociology
- Paper-III : Political Sociology
- Paper-IV : Sociology of Health
- Paper-V : Social Work

**9. M.A. Economics (Previous)**

- Paper-I : Political Economy
- Paper-II : Micro Economics Analysis
- Paper-III : Macro Economics Theory and Policy
- Paper-IV : Quantitative Methods in Economics
- Paper-V : International Economics

**M.A. Economics (Final)**

- Paper-I : Public Economics
- Paper-II : Economics of Growth and Development
- Paper-III : Indian Economic Problems
- Paper-IV : Economics of Agriculture
- Paper-V : Economics of Environment

**10. M.A. History (Previous)**

- Paper-I : Ancient Civilizations
- Paper-II : Socio-Cultural History of India upto 1000 A.D.
- Paper-III : History of Modern Europe(1453-1789)
- Paper-IV : History of Andhradesha from Earliest Times to 1724 A.D.
- Paper-V : Cultural Tourism

**M.A. History (Final)**

- Paper-I : Historiography
- Paper-II : Socio-Cultural History of India from 1707-1947
- Paper-III : History of Andhradesa from AD 1724-1956
- Paper-IV : Economic History of India AD 1757-1952
- Paper-V : Peasant Movement in India 1860-1952

**11. M.Com. (Previous)**

- Paper-I : Managerial Economics
- Paper-II : Organizational Behaviour
- Paper-III : Marketing Management
- Paper-IV : Financial Management
- Paper-V : Decision Analysis

**M.Com. (Final)**

- Paper-I : Strategic Management  
Paper-II : E-commerce  
Paper-III : Investment Management  
Paper-IV : Computer Applications in Accounting  
Paper-V : Financial Markets and Services

**12 M.Sc Psychology (Previous)**

- Paper - I Principles of Psychology  
Paper - II Social Psychology  
Paper - III Psychopathology  
Paper - IV Psychological Testing and Statistics  
Practical I & II

**M.Sc Psychology (Final)**

- Paper - I Psychology of Personality  
Paper - II Counselling Psychology - Theory and Practice  
Paper - III Developmental Psychology  
Paper - IV (Optionals)  
(a) School Psychology  
(b) Industrial and Organizational Psychology

Practicals I & II

**13. M.Sc, Mathematics ( Previous)**

- Paper-I : Algebra  
Paper-II : Real Analysis  
Paper-III : Differential Equations  
Paper-IV : Complex Analysis  
Paper-V : Discrete Mathematics

**M.Sc, Mathematics (Final)**

- Paper-I : Measure and Integration  
Paper-II : Topology and Functional Analysis  
Paper-III : Mathematical Methods  
Paper-IV : Operations Research  
Paper-V : Numerical Analysis

**14. Master of Social Work (MSW) (Previous)**

- Paper-I : Social work Profession, Philosophy and Ideology  
Paper-II : Dynamics of Human Behaviour and Counseling  
Paper-III : Social Work Methodology  
Paper-IV : Social Work Research and Social Statistics  
Paper-V : Individual and Society  
Paper-VI : Social Work Practicals

**Master of Social Work (MSW) (Final)**

- Paper-VII: Social Policy-Planning and Social Legislation  
Paper-VIII : NGO Managment  
Paper-IX : Tribal -Rural -Urban Community Development  
Paper-X : Medical Psychiatric Social Work  
Paper-XI : Criminology and Correctional Social Work  
Paper-XII: Social Work Practicals & Dissertation

- 15. Master of Communication and Journalism (M.C.J.) I Year Course**  
 Paper-I : Trends in Communication Theory and International Communication  
 Paper-II : Communication Research Methods and Applications  
 Paper-III : Development Communication/ Media loss and Ethics  
 Paper-IV : Audio Visual Communication  
 Paper-V : Editing and News Analysis  
 Paper-VI : Public Relation and Organisational Communication
- 16. Master of Communication and Journalism (M.C.J.) 2 Years Course**  
**First Year**  
 Paper-I : Introduction to Mass Communication & History of Journalism  
 Paper-II : Reporting, Writing and Media Ethics  
 Paper-III : Rural Reporting and Development  
 Paper-IV : Electronic Media and Photo Journalism  
 Paper-V : Advertising and Public Relations  
**Second Year**  
 Paper-I : Trends in Communication Theory and International Communication  
 Paper-II : Communication Research Methods and Applications  
 Paper-III : Development Communication/ Media loss and Ethics  
 Paper-IV : Audio Visual Communication  
 Paper-V : Editing, Newspaper Tec. And Media Management
- 17. Master of Human Resource Management (HRM) (Previous)**  
 Paper-I : Human Resource Management  
 Paper-II : Management Science and Techniques  
 Paper-III : Industrial Relations  
 Paper-IV : Labour Welfare Administration  
 Paper-V : Labour Laws  
**Master of Human Resource Management (HRM) (Final)**  
 Paper-I : Organisational Behaviour  
 Paper-II : Human Resource Development  
 Paper-III : Compensation Administration  
 Paper-IV : Industrial and Labour Economics  
 Paper-V : Case Studies in HRM
- 18. M.A. Rural Development (RD) (Previous)**  
 Paper-I : Theory and Principles of Rural Development  
 Paper-II : Global Organisation and Rural Development  
 Paper-III : Political Economy of Rural Social System  
 Paper-IV : Women and Rural Development  
 Paper-V : Social Research Methods and Research Areas in Rural Development  
**M.A. Rural Development (RD) (Final)**  
 Paper-I : Rural Development Policy and Administration  
 Paper-II : Rural Development Planning and Management  
 Paper-III : Technology and Rural Development  
 Paper-IV : NGO's and Participation Development  
 Paper-V : Tribal Development Policy and Administration

- 19. M.Sc. Environmental Sciences (Previous)**  
 Paper-I : Concepts and Environmental Sciences  
 Paper-II : Ecosystem Ecology  
 Paper-III : Environmental Statistics Computation Demography and Economics  
 Paper-IV : Environmental Toxicology and Monitoring  
**M.Sc. Environmental Sciences (Final)**  
 Paper-I : Air Pollution, Environ. Health & Analytical Methods  
 Paper-II : Sources of Water, Noise & Soil Pollution  
 Paper-III : Environmental Management Legal. & I. Assessment  
 Paper-IV : Environ. Resources & Conversation WLM  
 Paper-V : Concept of Eco-Technology  
 Paper-VI : Natural Science Practical  
 Paper-VII: Physical Science Practical  
 Project Report
- 20. Master of Laws (LL.M.) I year**  
 Paper-I : Jurisprudence and Legal Theory  
 Paper-II : Law and Social Change  
 Paper-III : Administrative Law  
 Paper-IV : Legal and Constitutional History  
**Master of Laws (LL.M.) II year**  
 Paper-I : Constitutional Law of India-I  
 Paper-II : Constitutional Law of India-II  
 Paper-III : Comparative Constitution  
 Paper-IV : Research Methodology - Dissertation and Viva-voce
- 21. Bachelor of Communication and Journalism (B.C.J)**  
 Paper-I : Introduction to Mass Communication & History of Journalism  
 Paper-II : Reporting, Writing and Media Ethics  
 Paper-III : Editing, Newspaper Tec. And Media Management  
 Paper-IV : Rural Reporting and Development  
 Paper-V : Electronic Media and Photo Journalism  
 Paper-VI : Advertising and Public Relations
- 22. Bachelor of Library and Information Science (B.L.I.Sc.)**  
 Paper-I : Library and Society  
 Paper-II : Library Management  
 Paper-III : Information Sources and Services  
 Paper-IV : Computer Applications  
 Paper-V : Library Classification (Theory)  
 Paper-VI : Library Classification (Practical)  
 Paper-VII: Library Cataloguing (Theory)  
 Paper-VIII: Library Cataloguing (Practical)
- 23. PGDBM**  
 Paper-I : Principles and Practice of Management  
 Paper-II : Financial Management  
 Paper-III : Marketing Management  
 Paper-IV : Human Resource Management  
 Paper-V : Business Environment



**24. Certificate Course in Communication Skills in English**

- Paper-I : Introduction to Language Skills : Listening, Speaking and Reading
- Paper-II : Basic Grammar and Grammar in Content
- Paper-III : Building Vocabulary
- Paper-IV : Language in Content
- Paper-V : Presentation Skills

**25. P.G.D.C.A. I Semester**

- Paper-I : Introduction to Programming
- Paper-II : Internet Programming
- Paper-III : Database Management System
- Paper-IV : Computer Organization and Operating System

**P.G.D.C.A. II Semester**

- Paper-I : Data Structures
- Paper-II : OOPs with JAVA
- Paper-III : Computer Networks
- Paper-IV : Software Engineering-I

**26. P.G.D.G.C**

- Paper-I : Principles of Guidance and Counselling
- Paper-II : Therapeutic Approaches
- Paper-III : Special Areas of Counselling
- Paper-IV : Practicals

**27. C.L.I.Sc**

- Paper-I : Library organization and Management
- Paper-II : Information sources and Services
- Paper-III : Library Classification (Theory)
- Paper-IV : Library Classification (Practicals)
- Paper-V : Library Cataloguing (Theory)
- Paper-V : Library Cataloguing(Practicals)



## LIST OF STUDY CENTRES : UG & PG COURSES ACADEMIC YEAR 2013-14

S.No.	Name of the Study Centre	Programmes Offered	S.No.	Name of the Study Centre	Programmes Offered
<b>WARANGAL DISTRICT</b>					
1.	ASM Degree College, (Women), Fort Road, Warangal	UG	50.	Roshini Degree College, Manthini	UG
2.	AVV Degree College, OPP: Ram Laxman Theatre, Warangal	UG	51.	SKNR Govt. Junior College (Boys), Jagitial	UG
3.	Central Prison, Warangal	UG & P.G.	52.	Sri Chaitanya Degree College, Gollapally	UG
4.	Dr.M.R. Reddy Degree College, Parkal	UG	53.	Sri Vani Degree College, Sultanabad	UG
5.	Govt. Junior College, Station Ghanpur	UG	54.	Sri Vivekananda Junior College, Garapelly, Kataram Mandal	UG
6.	Govt. Degree College, Mahabubabad	UG	55.	Srinidhi Degree College, Kurikyala, Gangadhara Mandal	UG
7.	Govt. Degree College, Narsampet	UG	56.	University Satavahana PG College, Karimnagar	PG
8.	Govt. Junior College for Boys, HNK	UG	57.	Vikas Degree College, Sidhalawada, Sircilla	UG & P.G.
9.	Govt. Junior College, Eturunagaram	UG	<b>ADILABAD DISTRICT</b>		
10.	Govt. Junior College, Nellikuduru	UG	58.	APOSS(Srinivas) High School&Jr.College,Sri Rampur, Mancherla (M)	UG
11.	Geetanjali Degree College for Women's, Naimnagar, Hanamkonda	UG	59.	Deeksha Degree College, Idegam, Nirmal	UG & P.G.
12.	Jaya Degree College, Nakkalagutta, HNK	UG	60.	Govt Junior College (Girls), Bellampally	UG
13.	Kakatiya Degree College, Thorur	UG	61.	Govt. Degree College, Chennur	UG
14.	Lal Bahadur College, Warangal	UG	62.	Govt. Junior College (Boys), Banswada	UG
15.	Maharshi Degree College, Mulugu	UG	63.	Govt. Junior College (Boys), Nizamabad	UG
16.	Maharshi Degree College, Sidipet Road, Cherial	UG	64.	Govt. Junior College, Bodhan	UG
17.	Moral Basic Junior College, Nallabelly	UG	65.	Govt. Junior College, Dandepalli	UG
18.	Nalanda Junior College, Pasra	UG	66.	Govt. Junior College, Ichoda	UG
19.	Prathaparudra Degree College, Gandhi Nagar, Kothaguda	UG	67.	Govt. Junior College, Jainoor,	UG
20.	Pratibha Educational Academy, Suryapet Road, Jangaon	UG	68.	Govt. Junior College, Sirpur-Town	UG
21.	Rudramadevi Degree College for Women, Inapally, Khanapur	UG	69.	Govt. Junior College, Utnoor	UG
22.	S.S. Degree College, Dharmaram, Geesugonda Mandal	UG	70.	MAM & MVN Degree College, Mancherla	UG & P.G.
23.	S.V. Vocational Junior College, Devarupula	UG	71.	Nalanda Degree & PG College, Adilabad	UG & P.G.
24.	<b>SDLCE, Kakatiya University, Main Campus, Warangal</b>	PG	72.	<b>Panchsheel College of Education, Nirmal (Regional &amp; Study Centre)</b>	UG & P.G.
25.	Siddhartha Degree & PG College, Narsampet	UG & P.G.	73.	S.V.G. Degree College, Laxmanchanda	UG
26.	Sri Ramappa Junior College, Mulugu	UG	74.	Shivani Arts & Science Degree College, Mandamari	UG & P.G.
27.	S.V.S.A. Kalasala, Station Road, Warangal	UG	75.	SKE Degree College (Aided), Sirpur Khaghaznagar	PG
28.	Tejaswini (Gandhe) Junior College, Bhupalapally	UG	76.	Vaagdevi Degree College, Khanapur	UG
29.	University Arts & Science College, Subedari, Warangal	UG	77.	Vashista Junior College, Bhainsa	UG
30.	Vivekananda Junior College, Palakurthy	UG	78.	Vasundhara Degree College, Sirpur – Kaghaznagar	UG
<b>KHAMMAM DISTRICT</b>			79.	Vikas Degree College, Jannaram	UG & P.G.
31.	Govt. Degree College, Bhadrachalam	UG & P.G.	<b>NIZAMABAD DISTRICT</b>		
32.	Govt. Degree College, Yellandu	UG	80.	Govt. Junior College (Boys), Banswada	
33.	JSNR Samata Junior College, Garla	UG	81.	Karshak College of Education, Kamareddy	UG & P.G.
34.	JVR Degree College, Sathupally	UG	82.	Narendra Women's Degree College, Perikit, Armoor	UG & P.G.
35.	Madeena Degree College, Khammam	UG	<b>NALGONDA DISTRICT</b>		
36.	Rams Degree College, Bhadrachalam	UG	83.	AVM Degree College, Nakrekal	UG & P.G.
37.	Seelam Pulla Reddy Memorial Degree College, Madhira	UG & P.G.	84.	Chanakya Degree College, Choutuppal	UG & P.G.
38.	<b>University PG College, Yellandhu Road, Khammam (Regional &amp; Study Centre)</b>	UG & P.G.	85.	Geethanjali Junior College, Bhonagiri	UG & P.G.
<b>KARIMNAGAR DISTRICT</b>			86.	Gouthami Degree College, Suryapet	UG & P.G.
39.	Gayatri Degree College, Peddapalli	UG & P.G.	87.	JBM Degree College, Samstan Narayanpur	UG & P.G.
40.	Gayathri Junior College, Gundi, Ramadugu Manda	UG	88.	Mathrusree Junior College, Choutuppal	UG
41.	Govt. Degree College Godavarikhani	UG & P.G.	89.	New Generation Junior College, Huzurnagar	UG
42.	Govt. Degree College, Jammikunta	UG	90.	Pragathi Arts & Science Degree College, Tirumalagiri	UG & P.G.
43.	Govt. Degree College, Korutla	UG	91.	Sairam Degree College, Mothukur Mandal	UG
44.	Govt. Junior College for Boys, Karimnagar	UG	92.	Sri Mallikarjuna Degree College, V.T. Colony, Nakrekal	UG
45.	Govt. Junior College, Huzurabad	UG	93.	Sri Sai Degree College, Tirumalagiri	UG
46.	Govt. Junior College, Sircilla	UG	94.	Sri Santhosh Degree College, Mothukur Mandal	PG
47.	<b>KIMS Degree &amp; PG College, Near Bus Stand, Karimnagar (Regional &amp; Study Centre)</b>	UG & P.G.	95.	Sri Satyasai Degree College, Devarakonda	UG & P.G.
48.	Pragathi Degree College, Kalwacherla, Kamanpur Mandal	UG	96.	Triveni Arts & Science Degree College, Kodad	UG
49.	Pragathi Junior College, Gopalraopet, Ramadugu, Mandal	UG & P.G.	97.	Vasundhara Junior College, Miryalaguda	UG & P.G.
			98.	Vijaya Law College, Nalgonda	UG
			99.	Vikas Junior College, Nareducherla	UG & P.G.

**S.No. Name of the Study Centre Programmes Offered**

**MAHABUBNAGAR DISTRICT**

100. Gayathri Degree College, Wanaparathi	U.G & P.G.
101. Jagruthi Degree College, Shadnagar	U.G
102. Jyothi Vocational Junior College, Ammangal	U.G
103. Sahithi Vocational Junior College, Achampet	U.G
104. Sri Krishnaveni Degree College, Kalwakurthy	U.G & P.G.
105. SRV Degree College, Kosgi	U.G
106. Swamy Vivekananda Degree College, Mahabubnagar	U.G

**HYDERABAD & SECUNDRABAD**

107. Galaxy Degree College, Shah Ali Banda, Hyderabad	U.G
108. Gandikota Vocational Junior College, S.R. Nagar, Hyderabad	U.G
109. Jahnavi Deg. & PG College, Surya House, Narayanaguda, Secunrabad	U.G
110. Jahnavi Degree College, Hardy Complex, MG Road, Secunrabad	U.G
111. Kavitha Junior College for Girls, Suryodaya Colony, LB Nagar, Hyderabad	U.G
112. Kranthi Degree College, Ramanthapur, Hyderabad	U.G & P.G.
113. Madina Vocational Junior College, Charminar, Hyderabad	U.G
114. Meghana Degree College, Musarambagh, Hyderabad	U.G
115. New Generation's Degree College, Rezimental Bazar, Secunrabad	U.G & P.G.
116. New Era Junior College & Academy, Himayathnagar, Secunrabad	U.G
117. Pasha Nobel Deg. & PG College, Gaddiannaram Cross Road, Dilsuknagar	U.G
118. Pragnya Degree College, Chandanagar, Near BHEL, Hyderabad	U.G
119. Pratiba Junior College, Nallakunta, Hyderabad	U.G
120. Preston Vocational Jr. College, Near Santhosh Nagar, Piscalbanda, Hyd	U.G
121. R.K. Degree College, Golkonda X Road, Hyderabad	U.G & P.G.
122. Sadhana Vocational Junior College, Ramnagar, Hyderabad	U.G
123. Sai Shivani Junior College, Kachiguda X Road, Hyderabad	U.G
124. Shanthi Degree College, KPHB Bus Stop, Hyderabad	U.G
125. Sharada Vidyalaya PG & Degree for Women, Shamsheergunji, Hyderabad	U.G
126. Shradha Vocational Jr. College, Shivam Road, Amberpet, Hyderabad	U.G
127. Siddaratha Degree College, Ameerpet, Hyderabad	U.G
128. Sindhu Degree College (Women), Mehidipatnam, Hyderabad	U.G
129. Sir Newton's Degree College (Women), Malakpet, Hyderabad	U.G
130. Spoorthy Women's Degree College Gaddiannaram, Hyderabad	U.G
131. Sree Rama Chandra Arts & Science College, Tilaknagar, Hyderabad	U.G
132. Sree Venkateshwara Deg Col, Opp : YMCA, Narayanaguda, Secunrabad	U.G
133. Sri Aurobindo Degree College, Laxmi Gardens, Lakidikapool, Hyderabad	U.G
134. Sri Chaitanya Bharathi Junior College, BHEL, Chandanagar, Hyderabad	U.G
135. Sri Ram Degree College, RK Puram, Dilsukhnagar, Hyderabad	U.G
136. St. Joseph Junior College, Santhosh Nagar, Hyderabad	U.G
137. S.V. Degree College, Ramanthapur, Secunrabad	U.G
138. VGR Para Medical & Voctional Jr. College, Narayanaguda, Secunrabad	U.G

**RANGAREDDY DISTRICT**

139. Dr. Laxminarayana Memorial Jr. College, Near Uppal Bus Depot, Uppal	U.G
140. Global Institute of Management, Uppariguda (V), Ibrahimpatnam	U.G
141. Jagruthi Degree College, Chevella	U.G & P.G.
142. New Silver Jubilee Degree & PG College, ECIL X Road	U.G
143. S.V. Degree College, Parigi	U.G
144. Sri Sai Degree College, Tandur	U.G & P.G.
145. Sri Sai Degree College, Parigi	PG
146. Sri Saraswathi Vidyalaya Degree College, Vikarabad	U.G & P.G.
147. Sri Satya Vocational Junior College, Malkajigiri	U.G
148. St. Mary's Junior College, ECIL X Road	U.G
149. Ushodaya Degree College for Women, Vanastalipuram	U.G
150. Vision PG College, Boduppal, Uppal, Ghatkesar Mandal	U.G

**S.No. Name of the Study Centre Programmes Offered**

**MEDAK DISTRICT**

151. Acharya Degree College, Zaheerabad	U.G & P.G.
152. BMR Degree & PG College, Gajwel	U.G
153. Govt. junior College, Chegunta	U.G
154. Manjeera Degree College, Ramayampet	U.G
155. Manjeera Dgree College, Patancheru	U.G
156. Vijayasai Degree College, Victory Talkies X Road, Siddipet	U.G

**GUNTUR DISTRICT**

157. Career Degree College, Brodipet	U.G
158. M.S. Reddy Junior College, Modukuru	U.G & P.G.
159. Sri Bharathi Vocational Junior College, Valluriwarithota,	U.G
160. Sri Venkateshwara Degree College, Kollipara	U.G
161. St. Peters Junior College, Tenali	U.G
162. T.S. Reddy & PG College, Janapada Road, Piduguralla	U.G
163. Vijetha Junior College, Behind Kalamandir Theatre, Chilakaluripet	U.G

**CHITTUR DISTRICT**

164. Anu Vocational Junior college, Renigunta Road, Tirupati	U.G
165. KRC Degree College, Tirupati	U.G
166. Sri Srinivas Junior College, Tiruchanoor Road, Tirupati	U.G
167. Vidya Arts & Science Degree College, Yadamarri	U.G & P.G.

**KRISHNA DISTRICT**

168. SLR Prathibha Model Degree College, Thiruvur	U.G
169. vBM Junior College, Pipes Road, Ajithsingnagar, Vijayawada	U.G

**EAST GODAVARI DISTRICT**

170. Kakatiya Junior College, Gollapalem, Mandal: Kaikaluru	U.G
171. Smt. Dasari Aravallamma Degree College, Korukonda	U.G
172. Sri Varapula Surya Rao (VSR) Degree College, Yeleswaram	U.G

**WEST GODAVARI DISTRICT**

173. Amulya Vocational Junior College, Nallajerla	U.G
174. Comer Stone Junior college, Palakol	U.G & P.G.
175. Sujatha Institute of Management Studies, Nallajerla	U.G

**PRAKASHAM DISTRICT**

176. Amrutha College of Education, Singarayakonda	U.G
177. GRR & TPR Degree College, Kandulapuram, Cumbum	U.G
178. KLR Degree College, Giddalur (Mandal), Prakasham Dist.	U.G & P.G.
179. SGP Junior College, Podili Road, Darsi	U.G & P.G.
180. Sri Dattasai Degree College, Cheemakurthi	U.G
181. Sri Siddartha Junior College, Bestavaripet	U.G

**VIJAYANAGARAM DISTRICT**

182. Maharshi Degree College, Puritipenta, Gajapathinagaram	U.G
183. MSN Degree & PG College, Thotapalam	U.G

**NELLORE DISTRICT**

184. Dr.CRR Arts & Science Junior College, Sydapuram	U.G
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**YSR KADAPA DISTRICT**

185. Pushpagiri College of Education, Ukkaypalli, Kadapa	U.G
186. SGVS Junior College, Kothapeta, Rayachoti	U.G
187. Sri Balaji Vocational Junior College, YSR Kadapa	U.G
188. Sri Vasavi Vocational Jr.Col, Gopavaram, Proddutur	U.G
189. Sri Venkateshwara College of Arts & Computers, Proddutur	U.G & P.G.

**KURNOOL DISTRICT**

190. Jagans Telugu Pandit Training College, Nandyala	U.G
191. KNR Memorial Junior College, Kurnool	U.G

**ANANTHAPUR DISTRICT**

192. Sri Peddarsu Veeraiah Memorial Degree College Gorantla	U.G
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**VISAKAPATNAM DISTRICT**

193. SKML Degree College, NH-5 Road, Thatichattapalam Road, Vizak	U.G
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**FEE PARTICULARS OF UNIVERSITY STUDY CENTRES 2013-14**

Sl. No.	Programme	Duration	Total Fee per Year (including Exam. Fee) + TC/BC/MC certificate fee including postal charges
01.	CLISc.	6 months	2,100=00
02.	Certificate Course in Communication Skills in English	6 months	2,600=00
03.	Diploma in Mimicry	1 year	2,450=00
04.	B.A. (General)	I year	2,200=00
		II year	2,200=00
		III year	2,550=00 *
05.	B.Com. (General)	I year	2,800=00
		II year	2,800=00
		III year	3,150=00 *
06.	B.Com. (Computers)	I year	4,000=00
		II year	4,000=00
		III year	4,350=00 *
07.	B.B.M.	I year	5,000=00
		II year	5,000=00
		III year	5,350=00 *
08.	B.Sc. Mathematics, Statistics, Computer Science	I year	6,000=00
		II year	6,000=00
		III year	6,350=00 *
09.	BLISc.	I year	4,450=00 *
10.	B.C.J.	I year	4,450=00 *
11.	M.A. : English / Telugu/Hindi / Sanskrit / Urdu / Economics / Political Science. / History / Pub. Admn. / Sociology / Rural Development	Previous	3,000=00
		Final	3,350=00 *
12.	M.A. HRM	Previous	4,500=00
		Final	4,850=00 *
13.	M.Com.	Previous	4,000=00
		Final	4,350=00 *
14.	MA/M.Sc. Mathematics	Previous	4,500=00
		Final	4,850=00 *
15.	M.Sc. Computer Science	Previous	9,950=00
		Final	10,300=00 *
16.	Master of Social Work (MSW)	Previous	7,000=00
		Final	7,350=00 *
17.	M.Sc. Environmental Sciences	Previous	10,000=00
		Final	10,350=00 *
18.	M.Sc. Psychology	Previous	9,500=00
		Final	9,850=00 *
19.	LL.M.	I year	9,000=00
		II year	9,350=00 *
20.	M.C.J.	I year	6,850=00 *
21.	MCJ	I Year	4,000=00
		II Year	4,350=00*
21.	PG DCA	2 Semesters	8,350=00 *
22.	PG DBM	1 year	3,850=00 *
23.	PG DGC	1 year	6,950=00 *
24.	MBA (through ICET/University Entrance) Distance Mode	I year	I Semester - 9,950=00 II Semester- 9,950=00 19,900=00
		II year	III Semester- 9,950=00 IV Semester- 10,300=00 20,250=00 *
25.	M.Sc. Botany / Zoology / Chemistry	Previous	15,000=00
		Final	15,350=00 *

For Unemployed SC/ST and all categories of Unemployed Women there shall be a Special Fee concession of Rs.200/

\* Transfer Certificate = Rs.100/- + Bonafide Certificate = Rs.50/- + Migration Certificate = Rs.135/- = Rs.285/- including migration form = Rs.15/- + Postal charges Rs. 50/- = Total Rs. 350/-



# KAKATIYA UNIVERSITY

## School of Distance Learning and Continuing Education

Vidyananyapuri, Hanamkonda, Warangal 506 009 AP India (Ph : 0870 - 2438877, 2438899) [www.sdlceku.co.in](http://www.sdlceku.co.in)

### PROGRAMMES AT A GLANCE

S.No.	Programme	Medium	Duration	Eligibility	
1.	<b>Certificate Course in Communication Skills in English</b>	English	6 months	Intermediate (10+2) or its equivalent qualification recognized by KU	
2.	<b>C.L.I.Sc.</b>		6 months	-do-	
3.	<b>B.A. (General)</b>		3 years	18 years of age and must have passed the eligibility test of KU	
4.	<b>B.Com.(General )</b>	} Eligibility Test	3 years	-do-	
5.	<b>B.Com.(Computer)</b>		3 years	-do-	
6.	<b>B.B.M.</b>		English	3 years	-do-
7.	<b>B.Sc. Maths, Statistics, Comp. Sci.</b>		English	3 years	18 years of age with SSC qualification and must have passed the eligibility test of SDLCE, KU
8.	<b>B.A. (General)</b>	} Direct Admission	3 years	Intermediate(10+2) or its equivalent qualification recognised by KU	
9.	<b>B.Com.(General )</b>		3 years	-do-	
10.	<b>B.Com.(Computer)</b>		English	3 years	-do-
11.	<b>B.B.M.</b>		English	3 years	-do-
12.	<b>B.Sc. Maths, Statistics, Comp. Sci.</b>	English	3 years	Intermediate (10+2) with concerned subject	
13.	<b>Diploma in Mimicry</b>		1 year		
14.	<b>B.L.I.Sc.</b>	English	1 year	Any Graduate (limited seats)	
15.	<b>B.C.J.</b>		1 year	Any Graduate (limited seats)	
16.	<b>M.C.J.</b>		1 year	BCJ or its equivalent qualification recognised by KU. As per Merit in the qualifying examination (limited seats)	
17.	<b>LL.M.</b>	English	2 years	LL.B. with 45% of marks from a recognized University	
18.	<b>MA : English</b>		2 years	Bachelor's Degree with concerned subject as optional/main or subsidiary as the case may be from any recognized University	
19.	<b>M.A. Telugu</b>		2 years		
20.	<b>M.A. Hindi</b>		2 years	-do-	
21.	<b>MA Urdu</b>		2 years	-do-	
22.	<b>M.A. Sanskrit</b>		2 year	-do-	
23.	<b>M.A. Economics</b>		2 years	-do-	
24.	<b>M.A. History</b>		2 years	-do-	
25.	<b>M.A. Political Science</b>		2 years	-do-	
26.	<b>M.A. Public Administration</b>		2 years	-do-	
27.	<b>M.A. Sociology</b>		2 years	Any Graduate from a recognised University	
28.	<b>Master of Social Work (MSW)</b>	English	2 years	Any Graduate from a recognised University	
29.	<b>M.A. Rural Development</b>		2 years	Any Graduate from a recognised University	
30.	<b>M.A. Human Resource Management</b>		2 years	Any Graduate from a recognised University	
31.	<b>M.Com.</b>	English	2 years	Bachelor Degree with concerned subject.	
32.	<b>M.Sc. Psychology</b>	English	2 years	Any Graduate (limited seats)	
33.	<b>M.Sc. Environmental Sciences</b>	English	2 years	Any Science or Engineering Graduate	
34.	<b>MA/M.Sc. Mathematics</b>	English	2 years	Bachelor Degree with concerned subject.	
35.	<b>M.Sc. Statistics</b>	English	2 years	Bachelor Degree with concerned subject.	
36.	<b>M.S. Chemistry/Botany/Zoology</b>	English	2 years	Bachelor Degree with the concerned subject with 50% of marks	
37.	<b>PG Dip. in Computer Applications</b>	English	1 year	Any Graduate from a recognised University	
38.	<b>PG Dip. in Business Management</b>	English	1 year	Any Graduate from a recognized University	
39.	<b>PG Dip.in Guidance and Counselling</b>	English	1 year	Any Graduate with Psychology or MA/MSc Psychology	
40.	<b>MBA</b>	English	2 years	Graduate qualified in ICET/University Entrance	
41.	<b>M.Sc. Computer Science</b>	English	2 years	Any Graduate with Mathematics and Computer Science or Computer Applications / PGDCA / BCA	
42.	<b>B.Ed. (DM)</b>		2 years	Graduate Inservice teachers with D.Ed./HPT/TPT	
43.	<b>B.Ed. Addl. Methodology</b>		1 year	B.Ed. Inservice teachers	
44.	<b>Advanced Diploma in Computer Applications (ADCA)</b>		6 months	Any Graduate or equivalent qualification with PGDCA/PG	
45.	<b>Diploma in Drawing</b>		6 months	10+2 or equivalent qualification or Certificate course in Drawing	
46.	<b>Certificate in Mastering of Web Design</b>		3 months	Any Graduate or equivalent qualification with PG with CSC/CA	
47.	<b>Certificate in Beautician</b>		3 months	SSC	
48.	<b>Certificate in .Net Programming</b>		3 months	Any Graduate	
49.	<b>Certificate in OPP (Programming)</b>		3 months	Any Graduate	
50.	<b>Certificate in Tally</b>		3 months	Any Graduate	
51.	<b>Certificate in Drawing</b>		3 months	SSC	
52.	<b>Certificate in DTP</b>		3 months	10+2 or equivalent are eligible	

**Prof. D. Rajendra Prasad**

**DIRECTOR**

Academic Year 2013-14

**KAKATIYA UNIVERSITY**Registration Fee Rs. 250/-  
(to be paid along with Tuition Fee)**School of Distance Learning and Continuing Education**

Warangal 506 009 A.P.

**Application form for Admission to P.G. / P.G. Diploma / Diploma/Certificate Courses**

( For Office Use Only)

Date of Admn. \_\_\_\_\_

Date of Leaving \_\_\_\_\_

T.C. No. \_\_\_\_\_

Course \_\_\_\_\_

Subject \_\_\_\_\_

Study \_\_\_\_\_

Centre \_\_\_\_\_

Regd. No. \_\_\_\_\_

Admn. No. \_\_\_\_\_

HT No. \_\_\_\_\_

Admitted / Rejected

**PARTICULARS OF THE CANDIDATE (in Capital Letters)**

Surname \_\_\_\_\_

Name \_\_\_\_\_

Father's Name \_\_\_\_\_

Mother's Name \_\_\_\_\_

Date of Birth Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_ Age \_\_\_\_\_

Social Status SC ST BC A B C D OC Sub-Caste \_\_\_\_\_ Sex Male Female

Please affix recent  
pass-port size  
photographSignature of the  
Candidate**PARTICULARS OF QUALIFYING EXAMINATION**

Programme/ Course	Name of the University/Board	Institution Studied	Year of Passing	Max. Marks	Marks Obtained	Percent- age (%)	HT No.

**FEE PARTICULARS**

YEAR	DD/Challan No.	Amount Rs.	Date
Previous			
Final			

**CERTIFICATES ENCLOSED**

Original		Xerox	
TC No.		DC/PC	Memo of Marks
MC No.		SSC Memo	Caste

Identification Marks :

- 1)
- 2)

**Address for Postal Correspondence**

Pin Code \_\_\_\_\_ Mobile \_\_\_\_\_

e-mail ID :

**Declaration of the Candidate :** I hereby declare that all the particulars given above by me are correct and true. I will obey the rules and regulations of the University that are in force time-to-time. My admission may be cancelled at any time in case the above particulars given by me are found false and untrue. I will also obey the rules relating to the University's Court jurisdiction (Warangal courts).

Date :

Signature of the Candidate

Clerk

Member  
Admission CommitteeJoint Director  
Admissions**DIRECTOR**